



Risk Management Plan

Potential risks	Causal factors	Risk mitigation by Lumberjax Team	Action when event occurs	Emergency gear required
Staff, players or spectators being hit by golf balls or clubs.	Carelessness, tom-foolery, lack of parental supervision.	All participants must agree to abide by safety rules and behave in a sensible manner with consideration to other players and groups. Staff to ensure that youngsters are adequately supervised by older people if it is felt appropriate. Young people to be instructed how to use the equipment and of the dangers of miss-use. Safety rules to be posted at entrance and throughout the premises. This to include the dangers of unruly play, dangers of climbing and tripping over low surrounds Signage to be in appropriate languages.	If observed by staff to be falling to do so they should be warned and if necessary asked to leave the premises so as not to cause injury to anyone else.	First aid kit. Staff to have contact details for emergency medical assistance professionals. Dial 111.
Players or spectators accidentally walking into fixtures, tripping etc.	Carelessness, tom-foolery, Lack of parental supervision.	Any potential hazards should be identified and marked, or cordoned off until repaired etc. Safety rules to be posted at entrance and throughout the premises. This to include the dangers of unruly play, dangers of climbing and tripping over low surrounds of each hole fairway. Signage to be in appropriate languages	If observed by staff they should be approached by staff to ensure their condition and if the event is caused by carelessness or tom-foolery advised to improve their behaviour.	First aid kit. Staff to have contact details for emergency medical assistance professionals. Dial 111
Theft of cash	Armed hold up	Maintain low levels of cash in the tills by removing notes and depositing them in the drop-safe drawer to be installed. Signage in reception to say that staff do not have access to the safe.	Remain calm. Obey instructions. Do not stare at the offenders but try to remember as much as you can about them. Call the police as soon as possible after they have left the premises. DO NOT TRY TO BE A HERO.	Nil. Surveillance Cameras to be installed.
Outbreak of fire in the building	Can be anything	The building is sprinkler protected and has monitored smoke detection so in the event of a large fire somewhere in the whole building the Fire Brigade will be called automatically. Ensure that flammable items are not left by electric heaters, all non essential electrical equipment is turned off at night and that smoking is not allowed in the premises.	If it is a very small fire use a fire extinguisher to douse it. DO NOT RISK YOUR SAFETY. If it is not you should activate a Manual Call Point and evacuate all participants as quickly and calmly as possible through the front doors and any emergency exits.	